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| Present: | **Voting Board Members:** [ ] Craig Volwiler- Finance Sector, Chair[x] Mike Rizzitiello, City of College Place, Vice Chair☐Jay Potts, City of Prescott[x] Byron Olson, City of Walla Walla [ ] Randy Hinchliffe, City of Waitsburg[ ] Jim Johnson, BOCC[x] Juli Reinholz[x] Kathy Covey |  [ ] VETERANS VACANT[x] Renee Rooker, WWHA[x] Andrea Weckmueller-Behringer, Transportation[ ] Norrie Gregoire, Corrections/Safety[x] Tyler Graber, Legal[x] Anne-Marie Zell-Schwerin, DV shelter[ ] HOSPITAL VACANT |
| **Non-Voting Participants:** Rachel Elfenbein, Catherine Veninga, Nadine PulferDCH Staff: Nikki Sharp, Sam Jackle, Meghan DeBolt |

**Quorum Present – Yes**

**Welcome:** Mike Rizzitiello, called the meeting to order at approximately 9:00 AM. We went around the table and did introductions.

**Approval of November 22 2019 Minutes:** Review of notes by board, Andrea Weckmueller-Behringer motioned to approve minutes, Anne Marie seconded. Motion passed unanimously.

**Task Force on Communication and Advocacy Presentation-** Byron Olson, City of Walla Walla

* Powerpoint reviewing/Clarifying Mission of Taskforce for Communication and Advocacy.
* Highlights :
	+ Identified need to align and improve communication with a consistent process.
	+ Identified need to update by-laws with needed language.
	+ Identified need to improve website and contact information and consistency.
	+ Proposed information forms and Task force/committee communication.
* Next Steps: By Laws Group set time to meet and review bylaws and update. Get updated forms on who is involved in which Committee. (Tyler, Juli, Anne-Marie, Renee and Kathy) were identified to meet regarding the Bylaws and communications needs.

**Homeless/Housing Plan Update–Meghan DeBolt**

* Housing Plan: Set meeting to convene group in February to review plan and update with included 5 year homelessness plan.

**Updates To Council Documents**: Roster/ Subcommittees sent around and questionnaire sent.

**Housing First National Dialogue update: Sam**

Sam reviewed letter sent out regarding focus from Commerce and support of Housing first model.

**New Business- Today is Point in Time Count.-Updated on locations and process we will be using for PIT this year.**

 **Request to get information in February meeting about how it went.**

**Adjournment:** The meeting was adjourned at 10:00 AM